



INDIAN SOCIETY FOR TECHNICAL EDUCATION

(Under the Societies' Registration Act XXI of 1860)

Prof. Vijay D. Valdy
Executive Secretary, ISTE

ISTE/AICTE-ISTE FDP-1-3330438791/2018

March 12, 2018

Dear Sir/Madam,

Sub : Offer letter for conducting the AICTE-ISTE Induction/ Refresher Programmes under AICTE-ISTE MoU - regarding

It is my pleasure to inform you that the proposal submitted by you for the conduct of one week AICTE-ISTE Induction/Refresher Programmes titled "CHANNEL CODING TECHNIQUES" has been recommended and selected by the scrutiny committee.

It will be highly appreciated if you can communicate your willingness before **20th March, 2018** to conduct the programme in your institution as per the below said guidelines as per the AICTE-ISTE MoU. **Please note that the programme should be completed before July 31, 2018.** The programme schedule will be displayed on the official website of ISTE and no change in date and title of the programme is possible at later. Hence, you are requested to finalise the programme dates and title considering all the related aspects.

1. The programme cannot be combined with any other professional body. The Principal sponsor will be AICTE-ISTE and no other major sponsors are allowed.
2. The duration of the program should be **six working days** (preferably from Monday to Saturday)
3. ISTE will do the certification of these programs jointly with AICTE.
4. The coordinator must be a full time regular faculty with adequate experience in teaching and research with publication.
5. The total sanction budget is Rs.3,00,000/- for 40 participants (budget should not exceed to Rs.3,00,000/- under any circumstances)
6. In case the event is cancelled, the funds will be returned back to ISTE immediately alongwith interest accrued on the amount of grant released.
7. **A test should be conducted at the end of the programme and the certificates will be issued only for those participants who qualify the test.**
8. The "**Willingness Proforma**" attached may be filled in and signed by Coordinator and Principal/Director of the Institution **MUST** reach this office positively before **20th March, 2018** by the fastest mode of communication.

I am sure that this programme will be successful under your able leadership. For further clarification, if any, you can feel free to contact Mrs. Geetha (09911146329) at ISTE Hqrs., New Delhi. The General Instructions are attached herewith for your reference.

Thanking you,

Yours sincerely,



(Prof. Vijay D. Vaidya)

Encl : 1. Willingness Proforma
2. General Instructions

To

DR. B. VENKATESHULU
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FOR WOMEN.SHAIKPET, HYDERABAD - 500 104
TELANGANA