G. NARAYANAMMA INSTITUTE OF TECHNOLOGY & SCIENCE
(FOR WOMEN)

Minutes of the Fourth Board of Studies Committee Meeting of Discipline English held on 23rd August 2021 at 11:30 AM through Online Mode:

- The chairperson Dr. P. Aparna, Professor & HOD, H&M warmly welcomed and cordially invited the members of the BoS to the meeting.
- The papers offered by the English discipline in II and III Year B.Tech for the new branches, which were approved in the previous meeting held on 12th November, 2020 was briefed up.
- The papers that are to be offered for the THREE new branches CSE (AI&ML), CSE(DS) and CST by the English discipline in II & III Year B.Tech including open Electives are presented
    - Gender Sensitisation – II Year B.Tech – **Mandatory Course**
    - Behavioural Skills and Professional Communication [BSPC] – III Year B.Tech **Open Elective**
- The following suggestions were made by the board:
    - The members have suggested to replace **SWOT** with **SWOC** as 'Challenges' is more positive than 'Threats' and is used in the industry of late.
    - The members have suggested to incorporate **'Time Management'** concept in Interview Skills as it is very important for the students to manage their time effectively while answering the questions in the interview.
    - The members suggested to incorporate a new term called **'Reference Skills'** for Project work.
    - The members emphasised the need for the students to distinguish between plain language and business language.
    - Further it was noted that the students i.e., prospective employees should also understand that they need to have social accounts like facebook, linkedin etc when they apply for a job; and the same needs to be taught to the students.
    - The members felt that some industry related activity is to be incorporated in the syllabus where the students need to be aware of how IT and Business industries are changing and that there should be a synergy between IT Skills and Communication Skills.
    - The existing Course objectives and the syllabi framed for both the courses was well appreciated and the members gave their consent and approval to offer the same existing syllabi to the three new branches.

- **The board has approved the existing course structure and the syllabi proposed with 'NO CHANGE' to be offered for the Three new branches [CSE(AI&ML), CSE(DS) & CST].**
- The chairperson thanked the Members of the Board for sparing their valuable time and extending their suggestions and remarks to be looked into during the next BoS for syllabus revision. Internal members of the department and the technical staff were duly acknowledged for their extended support and cooperation.

BoS Members Present:

1. Dr.P.Aparna, *Professor and HOD, H&M* – **Chairperson**
2. Dr. NVSN LAKSHMI Dept of Humanities and Social Sciences - **JNTUH – University Nominee**
3. Dr. K. Padmini Shankar *Professor, Dept of ESL Studies; Dean, Research* – **Subject Expert**
4. Mr. Raghuram Ananthoj, *Consultant IT Programme, Dell International Services* – **Industry Member**
5. Ms. Haripriya Malladi, *Application Development Manager, Accenture* - **Alumnae Member**
6. Ms. V. Jahnavi, Sr. *Asst. Professor, GNITS* – **Internal Member**
7. Dr.B.Sushma, *Asst. Professor, GNITS* – **Internal Member**

Dr.K.Ramesh Reddy
PRINCIPAL