

Date: 3-10-19.

The Principal,
G.N.T.S.
Shaikpet,
Hyderabad-104.

Sub: Request to grant the amount of expenditure for conducting a national level workshop on 'NAAC's New Framework for Accreditation & Assessment of HEIs: Opportunities & Challenges' from 19/09/2019 to 21/09/2019

(3 days)- Reg:

Respected Sir,

A national level workshop on 'NAAC's New Framework for Accreditation & Assessment of HEIs: Opportunities & Challenges' is planned from 19/09/2019 to 21/09/2019 (3 days) in IT seminar hall (Library Block) under IQAC & FDP. In this context I request you to grant the amount of expenditure given in the below table.

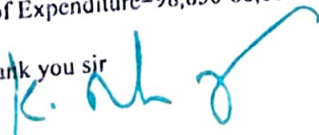
Activity - Wise	Expenditure (Rs)
Honorarium for resource persons	39,000
a)TA/DA for Resource Persons.	839
b)Decoration	1,330
c)Stationery & Contingencies Brochures (200 No) - Rs.3000 Certificates(100No) -Rs.1000 Pens(20)- Rs.100 Folders & Pens(75 No)-Rs.7875 Banners(3) - Rs.1000 ID Cards(90No) -Rs.1889 Additional Jute bags-Rs.1,787	16,651
d) Lunch, Tea & Snacks for 3 days	37,350
e) Bouquet, Sweet Packets, Shawl's for Resource persons. Shawl's=Rs.500 Bouquets=Rs.1,280 Sweet Packets=Rs.1400	3,180
f) Miscellaneous(Photos Hard copy)	500
Total	Rs. 98,850

1)Total Expenditure=Rs98,850

2) Total Amount obtained through Registration fee=Rs 86,000

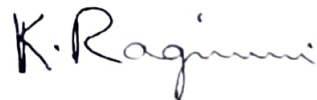
3)Balance amount of Expenditure=98,850-86,000=Rs.12,850

Thank you sir



PRINCIPAL

G. Narayanamma Institute of
Technology & Science (for women)
(AUTONOMOUS)
Shaikpet, Hyderabad - 500 104



Dr. K.Ragini, Workshop coordinator