

**Payment Voucher**

No. : 2240

Dated : 4-Jan-2020

Particulars	Amount
Account : Staff Development A/C	2,100.00

Through :

S.B.I.A/c 62012945212

On Account of :

Being chq.No.125737 issued to B.Sreekanth Reddy, Asst.prof. ECE towards refund of the reimbursement of registration fee for attending NPTEL courses.

Amount (in words) :

Indian Rupees Two Thousand One Hundred Only

₹ 2,100.00

Receiver's Signature:

**ACCOUNTANT  
GNITS**

**PRINCIPAL**  
G. Narayana Reddy  
Shaikpet, Hyderabad - 500 104.  
(AUTONOMOUS)

**PRINCIPAL**  
G. Narayana Reddy  
Shaikpet, Hyderabad - 500 104.  
(AUTONOMOUS)

2240

To,  
The Principal,  
GNITS

Hyderabad  
Date: 23/12/2019

Through proper channel

Respected Sir,

Sub: Request for reimbursement of exam fee – Reg.

I am B. Sreekanth Reddy working as Assistant Professor in ECE Department. I have completed two NPTEL courses the previous semester and I would like to apply for reimbursement of the exam fees as per the college norms. The details of the courses are listed below.

1. Switching Theory and Logic Design – 85% marks – Elite – Top 5%
2. Digital Circuits – 91% – Elite – Top 1%

The fees for each of the subjects is Rs. 1000/-. Switching Theory and Logic Design is an FDP course for which I paid an additional Rs. 100/-. The total amount is Rs. 2100/-. I am here by attaching the fee receipts and also the certificates for your reference. Kindly do the needful.

Thanking you Sir

Forwarded  
23/12/19

To  
Accountants

Approval for Rs 2100/-  
24/12/19

Yours Sincerely

B. Sreekanth Reddy  
B. Sreekanth Reddy  
Asst. Professor, ECE

(Staff ID: 4052)

PRINCIPAL  
G. Narayanamma Institute of  
Technology & Science (for women)  
(AUTONOMOUS)  
Shaikpet, Hyderabad - 500 104.