

G. NARAYANAMMA INSTITUTE OF TECHNOLOGY & SCIENCE

Payment Voucher

No. 814

Dated 1 Dec 2020

Particulars

Amount

Account

Staff Development A/C

295.50

Through :

Cash

On Account of :

Being amount paid to Mrs T Malathi Latha
Asst Prof. H&M dept. towards reimbursement
of reg. fees for EDC webinar on Soya 3 day
Business opportunities in soya Empowering
women in food sector organised by AIC ALEAP
WEHUB from 18.11.20 to 20.11.20

Amount (in words) :

Indian Rupees Two Hundred Ninety Five Only

₹ 295.00

Receiver's Signature:

Authorized Signatory

Accounts Asst.
GNITS

PRINCIPAL

G. Narayanamma Institute of
Technology & Science (for woman)
(AUTONOMOUS)
Shaikpet, Hyderabad - 500 104.

02/12/2020

From:-

T.Malathi Latha, Staff ID -6041,
Asst Prof. of Management Studies,
H & M Department,
GNITS

Through Proper Channel

To,
The Principal,
GNITS,
Shaikpet,
Mehdipatnam.

Respected Sir,

Subject:- Request for approval of EDC" Webinar on Soya" Fee of Rs.295/-

I, am T.Malathi Latha (Employee ID:-6041) working as Assistant Professor of Management Studies in H & M Department had attendended a 3 Day Webinar on "Business Opportunities in Soya" Empowering women in Food Sector Organised by AIC ALEAP WEHUB from 18-11-2020 TO 20-11-2020.(Copy attached) AND AN AMOUNT OF Rs.295/- for the same.

So, I would request you to grant me the amount of Rs.295/-

Thanking you,

T.Malathi
Yours Sincerely

Forwarded to The Principal with a request to Consider.

Chandra

2/12/20

12/12/20
PRINCIPAL

G. Narayanamma Institute of
Technology & Science (for woman)
(AUTONOMOUS)
Shaikpet, Hyderabad - 500 104,

To
Accountant,

Approved for Rs 295/-