

GNITS	LIB/CIR/009
CIRCULAR	DEPARTMENT : LIBRARY

Date: 26-04-2022

Sub: Library committee meeting- Reg..

All the staff & student library committee members are requested to make it convenient to attend a meeting on 29-04-2022, at 2.30.p.m. in Conference hall, Admin block.

#### AGENDA

1. Budget report for the year 2021-22.
2. Formation of GNITS NDL club.
3. Left over Faculty NDL registrations.
4. Planning for NDL events organization.
5. Any other issue with the permission of the chair.



Faculty Coordinator



Principal

GNITS	LIB/MIN/009
CIRCULAR	DEPARTMENT : LIBRARY

Date: 29-04-2022

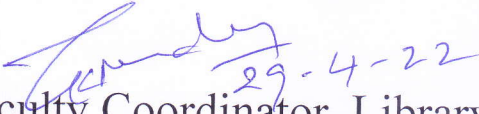
MINUTES OF THE MEETING

The library committee meeting was held on 29-04-2022 at 2.30 p.m. in the Conference Hall. Dr. K. Ramesh Reddy, Principal, presided over the meeting.

The principal welcomed all the members and conveyed his gratitude to the Faculty advisor- Library and departmental Library Faculty in- charges for their support in developing the main library as well as the departmental libraries.

1. The budget report for the year 2021-2022 was presented by the librarian Dr. K. Bharatha Lakshmi Devi.
2. It was discussed and resolved to form GNITS NDLI Club with student members to actively conduct NDLI activities in the campus.
3. It was discussed and resolved that the technical association activities at the department level if coincide with the NDLI Club activities can be organized and promoted collaboratively between the respective Technical Association and NDLI club.
4. The department library in-charges are requested to guide newly joined faculty members of their respective department to register as NDLI club member by 9<sup>th</sup> May, 2022.
5. The class teachers of UG and PG all the years should be duly informed by the respective HODs to ensure the posting of attendance of the library hours in the e-cap as per the time table as per guidelines given by the NAAC Advisory Committee for the current year 2021-2022 II-semester and past 3 years as well.

6. The library in-charges of the respective departments were informed to collect the library hour Time Tables of the past 3 years – 2020-21, 2019-20 & 2018-19 and send it to the librarian by 9<sup>th</sup> May, 2022 for documentation.
7. It was decided that library fine from students will be collected in the library itself through G-Pay or Phone pay using QR code, it will not be in Accounts Section as done earlier.

  
29-4-22  
Faculty Coordinator, Library

  
PRINCIPAL 29/4/22