

G. NARAYANAMMA INSTITUTE OF TECHNOLOGY & SCIENCE

Payment Voucher

No 3342

Dated 15-Mar-2023

Particulars	Amount
Account Staff Development A/C	300.00

Through :

S B I A/c 62012945212

On Account of :

ch no 020564 issued to Mrs. T. Malathi Latha,  
Asst. Prof. H & M towards reimbursement of  
reg fee for attending online workshop on  
Research methodology from 1 to 7.3.2023  
organised by Hi Learn Edutech institute

Amount (in words) :

Indian Rupees Three Hundred Only

₹ 300.00

Received.  
malatha 17/3/23

Receiver's Signature:

Accounts Officer

Authorized Signatory

G. Narayanamma Institute of  
Technology & Science (for women)  
(AUTONOMOUS)

Shaikpet, Hyderabad - 500 104.

PRINCIPAL  
G. Narayanamma Institute of  
Technology & Science (for women)  
(AUTONOMOUS)  
Shaikpet, Hyderabad - 500 104.

14/03/2023

To,  
The Principal,  
GNITS,  
Shaikpet,  
Mehdipatnam.

5542

Respected Sir,

Subject :- Request for Reimbursement of an amount of Rs.300/- for attending Online workshop on Research Methodology.

I, T.Malathi Latha ( Employee ID:-6041) working as Assistant Professor of Management Studies in H & M Department, have attended one Week National online workshop on Research Methodology from 1<sup>st</sup> March,2023 to 7<sup>th</sup> March,2023 organized by Hi Learn Edutech Institute and the grant an Registration amount of Rs.300/- has been paid for the same.(Proof Attached)

I Request you to reimburse the Registration fee of Rs.300/- for which I am thankful to you.

Thanking you,

Yours Sincerely

Malatha 14/3/23  
(T. Malathi Latha)

To

Accountant,

Approval for Rs.300/-

(E)  
14/3/23

Forwarding to The Principal with a request to consider.

14/3/23

PRINCIPAL  
G.Narayanamma Institute of  
Technology & Science (for woman)  
(AUTONOMOUS)  
Shaikpet, Hyderabad - 500 104.