

**G.NARAYANAMMA INSTITUTE OF TECHNOLOGY & SCIENCE
(FOR WOMEN)
SHAIKPET, HYDERABAD – 500 104**

REF: GNITS/OFFICE ORDER/2023

Dt: 20/06/2023

OFFICE ORDER

Sub:- Re-Constitution of Admissions Committee – Reg.

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An Admission Committee is hereby re-constituted with the following faculty. This committee will be in force for a period of 1 year (from 20/06/2023 to 30/09/2024).

1. Dr.K.Ramesh Reddy, Principal - Chairman
2. Dr.N.Malla Reddy, Dean (Hostel & Admissions) - Convener
3. Dr.T.Charan Singh, Assoc. Prof. & HOD-BS - Co-Convener
4. Mr B.Rakesh Goud, Asst. Prof. Chemistry ,BS - Coordinator
5. Dr N.Ramesh, Asst. Prof. English, HM - Co-Coordinator
6. Dr S.Uday Bhaskar, Assoc. Prof. Physics, BS - Co-Coordinator
7. Dr.Y.Veera Swamy, Asst. Prof. Physics, BS - Co-Coordinator

Members

1. Mr.G.V.Avadhani, Dean, Administration
2. Mr K.Srinivasa Rao, Transport & Campus Manager
3. Mr Rakesh Gulati, Manager, Hostels
4. Mr.P.Venkata Rami Reddy, Accounts Officer
5. Mr K.Ranganath, Programmer, HM


PRINCIPAL 20/6/23

GNITS	CIR/09/10
CIRCULAR	DEPARTMENT : Principal Office
Sub: I-B.Tech Admissions-2023 To: Admission Committee.	Date: 20.06.2023

It is here to inform all the members of the admission committee is that There is an admission committee meeting is scheduled on 22st June Thursday 11:30 am at principal's office .

Agenda of the meeting:

1. Introduction of the Dean Admissions to admission committee members.
2. To review the previous academic year admission status and to plan accordingly for this year admissions.
3. Deputing the admission duties to the staff and programmers for the First phase of the counselling.
4. Discussion on Admission procedure
 - a. Help Desk @Old library (To check joining report and give online admission form)
 - b. Send the students to fill online application form at first floor computer lab.
 - c. Old library – Certificate collection
 - d. Fee Payment at the office.
 - e. Hostel and transport fee structure.
 - f. Hostel and transport request forms.

Discussion on All other necessary arrangements for smooth running of admission procedure.

Copy to:

1. Dean admissions.
2. Admission committee members.


Principal 20/6/23