

**G. NARAYANAMMA INSTITUTE OF TECHNOLOGY & SCIENCE
(FOR WOMEN)**

DEPARTMENT OF HUMANITIES AND MATHEMATICS

The Sixth Board of Studies meeting of Discipline of English was held on 22/07/2023 at 03:00 PM in Communication Skills Lab, Department of Humanities and Mathematics, GNITS through Online Mode.

- The Board of Studies Meeting of Discipline of English has been constituted as per the UGC guidelines from June 2021 to June 2024 for a period of 3 Years with the following members :
 1. Dr. P. Aparna, Professor & Head, GNITS – Chairperson
 2. Dr. NVSN Lakshmi, Department of Humanities and Social Sciences, JNTUH – University Nominee – English Board.
 3. Dr. Padmini Shankar, Professor, Department of ESL Studies, School of ELE, EFLU – Nominee from a University – Subject Expert.
 4. Mr. Raghuram Ananthoj, Consultant, IT Program Management, DELL International Services India Pvt. Ltd. – Industry Member.
 5. Mrs. Haripriya Malladi, Application Development Manager, GNITS Alumnae Member.
 6. Mrs. V. Jahnavi, Sr. Assistant Professor in English, H&M, GNITS – Internal Member.
 7. Dr. B. Sushma, Associate Professor in English, H&M, GNITS – Internal Member.
- The sixth BOS meeting of the Discipline of English was held on 23/07/2023 at 03:00 PM in the Communication Skills Lab, Department of Humanities and Mathematics, GNITS with the following Agenda
 - I. To review the revised Academic Regulations of GNR-22 in accordance with Choice Based Credits System (CBCS) and National Educational Policy [NEP]-2020.
 - II. To ratify and approve the Titles of the Courses and Course structure of the following Courses offered by Discipline of English for all the branches of B. Tech as per *GNR-22* Regulations.
 - a. Advanced English Communications Skills lab [**AECS Lab**] - **III Year**
 - b. Behavioral Skills and Professional Communication [**BSPC**] *Open Elective – IV Year*

Following are the ‘Minutes of the BOS Meeting, and the associated resolutions’ for B.Tech Programme:

1. Dr. P. Aparna, BOS Chair, extended a cordial welcome to all the members of the BOS for Discipline of English and introduced all the members.
2. The BOS committee approved the BOS chair to present the details pertaining to course contents of all the Subjects/Courses related to the III and IV years of B.Tech degree course offered by Discipline of English for necessary approvals.
3. The following titles for the Courses were discussed, modified and approved as stated below :
 - i. Advanced English Communication Skills Lab [AECS Lab] - III Year
 - ii. Behavioral Skills and Professional Communication [BSPC] *Open Elective – IV Year*
4. The BOS Committee formally authorised the BOS Chair of H&M Department to include any minor modifications or corrections needed for the UG Course Structure and Academic Regulations (2022) at later dates, if approved and recommended by the H&M Department Advisory Committee.
5. The BOS Committee formally authorised the BOS Chair of H&M Department to suggest the panel of Question Paper Setters, Examiners and Evaluators required for all the Subjects / Courses offered by H&M Department, and listed in the UG and PG Course Structure (2022).
6. The following are the changes suggested:

(i) Advanced Communication Skills lab:

- a.) In Unit 1 it was suggested to include *E-mail etiquette, Netiquette and scenario based role-plays and case study based role-plays.*
- b) In Unit 2 it was suggested to delete *Fluency, Vocabulary, Sentence Construction, Cohesion and using Cohesive devices* and to replace them with a single term ***Coherence***.
- c) It was suggested to include ***Project Elevator Pitch*** before *Field Research project* presentation under Unit 4 activities.
- d) In unit 5 it was suggested to replace *Self Introduction* with ***Personal Elevator Pitch*** under the activities given.

(ii) Behavioral skills and Professional Communication :

- (a) It was discussed and resolved to retain the syllabus framed for Unit 1,2,3 &4
- (b) It was suggested to change the syllbus under Unit 5. In place of *Resilient skills* it was suggested

to include ***Diversity and Inclusivity*** as Unit 5 and to cover the following concepts under Unit 5 as detailed below:

UNIT 5: Fundamental values through Diversity and Inclusivity :

Meaning and concept of diversity and inclusivity – learner diversity—Diversity for sustainability—strength of diversity for inclusivity –Inclusivity in workplace--- strategies for inclusivity Importance of Resilience – Concepts of resilience – qualities of a resilient person – strategies for building resilience.

The changes have been duly incorporated.

7. The Chair and the Internal members of the Board noted all the suggested changes to be incorporated in the Syllabi of both the courses.

8. The Chair duly Thanked the External members for their valuable inputs and suggestions and for distinctly contributing for the framing of the syllabi for both the courses.

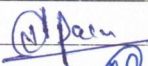


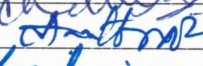
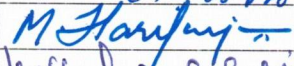
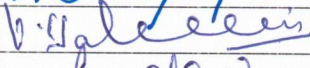
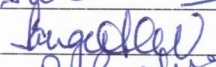
9. The meeting ended proposing Vote of Thanks to all the Board Members by the Chair.



Dr. P. Aparna

BOS – Chairperson (English)

Signatures of the Members Present:

S. No	Name and Designation of the Member	Signature
1	Dr. P. Aparna	
2	Dr. NVSN Lakshmi	
3	Dr. Padmini Shankar	
4	Mr. Raghuram Ananthoj	
5	Mrs. Haripriya Malladi	
6	Mrs. V. Jahnavi	
7	Mrs. V. B. Sangeetha	
8	Dr. B. Sushma	