



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by JNTU Act No. 30 of 2008)
Kukatpally, Hyderabad – 500 085 Telangana (India)
ACCREDITED BY NAAC WITH 'A' GRADE

Dr. K. VENKATESWARA RAO

M.Sc.,M.Tech.,PhD.,PDF(USA).

Professor of Nano Technology &

DIRECTOR OF UNIVERSITY EXAMINATIONS

Lr.No /DUEX / OLE / 1245

Date: 09-09-2023.

To
The Principals of
JNTUH Constituent and Affiliated Colleges.

Sir,

Sub: JNTUH, Hyderabad - Examination Branch – All U.G, P.G and MoU. courses – Special Supplementary Exams (One - Time – Chance) – October/November - 2023, Notification - Instructions to the Principals–Reg.

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The Principals of the constituent and affiliated Colleges are hereby informed that the University Examination Branch issues notification for the conduct of Special Supplementary examinations during October/November-2023 for the candidates who were admitted into B.Tech(Reg.), B.Tech(CCC), B.Tech.(PTDC), B.Tech.(FDH), B.Pharmacy, M.Tech.(Reg.), M.Tech.(PTPG), M.Tech.(SSS), M.Tech.(CCC), M.Pharmacy(Reg), M.Sc(Reg.), M.Sc.(Part time), M.B.A.(Reg.), M.B.A.(Part time), M.C.A.(Reg.), MoU and all other Under-Graduate and Post-Graduate courses, to clear backlog subjects so as to secure the required credits / to satisfy the academic requirements to get their degrees. This last chance is for the candidates who have completed their class work (double the duration of the course) and who have availed 2 years extra time to clear backlog subjects could not clear the subjects.

Please inform the candidates that this notification is meant for the students studied in the constituent and affiliated colleges of JNTUH Hyderabad only.

The Principals are requested to note the following instructions.

1. Every college has to make the consolidated Exam. Registration fee for all the above examinations in the form of a single RTGS / NEFT / GRPT Transfer to the Registrar's Bank Account No.62079988622 (State Bank of India, JNTUH Campus Branch, IFSC/RTGS/GRPT Code: SBIN0021008). The Principals are requested not to retain any amount from the examination registration fee. The center charges shall be paid by the University to all the identified test centers.

2. Different deadlines for schedule of events and other details are mentioned here under.

STUDENT REGISTRATIONS SCHEDULE

EVENT	Start date for students to Register for Spl Supply. Exams (at respective colleges)	Last date for students to Register for Spl Supply. Exams (at respective colleges)	Date for Consolidated Fees Payment (Single RTGS transfer)
Exam Registration Without Late Fee	04-10-2023	13-10-2023	30-10-2023
Exam Registration With Late Fee of Rs.100/	14-10-2023	20-10-2023	
Exam Registration With Late Fee of Rs.1000/-	21-10-2023	30-10-2023	
Exam Registration With Late Fee of Rs.2000/-	31-10-2023	03-11-2023	04-11-2023
Exam Registration With Late Fee of Rs.5000/-	04-11-2023	08-11-2023	09-11-2023

SCHEDULE OF THE EVENTS

Submission of Hard copy of Application forms up to Rs 1000/- Late fee along with RTGS payment receipt to the Controller of examinations JNTUH	On or before 30-10-2023
Submission of Hard copy of Application forms up to Rs 2000/- Late fee along with RTGS payment receipt to the Controller of examinations JNTUH	04-11-2023
Submission of Hard copy of Application forms up to Rs 5000/- Late fee along with RTGS payment receipt to the Controller of examinations JNTUH	09-11-2023

3. If the supplementary students of any closed college are attached to your college, the application from one-time-chance students of such colleges should also be accepted at your college

4. If the college is closed and the supplementary students are not attached to any college, such students may be guided to consult ACE(Academic) for necessary assistance in connection with submission of their examination application forms

5. The Registration should be done through the following examination registrations portal URL only <http://registrations1.jntuh.ac.in/onetimechance>.

6. The Principals are hereby informed, by direction, if award lists of the Lab Examinations and hard copy are not received by the University examination branch on or before the scheduled date, absent will be shown in result and no correction will be entertained later. The Principals are informed to appoint the examiners for conducting special supply lab exams for these students from the same clusters which are specified for Regular/Suppl. Examinations of November. 2012 It is further instructed to submit End Laboratory marks to the Controller of examinations JNTUH (please see the enclosed ANNEXURE).

7. Answer scripts of the Malpractice cases and court cases (if any) are to be kept in a separate sealed cover and sent to ACE(A) Addl. Controller of Examinations, Examination Branch, JNTUH, Kukatpally, Hyderabad-500085 and such cases are to be reported as Malpractice Cases / Court Cases in D-form.

8. The Principals are requested to display the notification in the student notice board and give wide publicity through social media and other internal channels

9.The college Principals are informed to collect from the candidates, the subject registration details, their contact numbers and receive the exam fee registration amount for one-time-chance exams and CBT exams, as per the amount specified in the notification and maintain a record. When the registration services is given on 04-10-2023, the OIE can enter all the registration details in the software.

10.If any candidate details are not available in the software application, and it is found genuine, such cases should also be submitted (with photograph duly affixed) in a hard-copy application form (attached to the notification).

11.All the candidates who completed PG courses namely MBA, MCA, M.Tech and M.Pharmacy are also eligible to appear for the supplementary theory & practical and project viva-voce examinations. The lists of students who completed all the courses but only project work is pending, list of such candidates college-wise, shall be shared through the college portals. The students may be informed to register for the project viva-voce examinations. Similarly if there are backlog subjects, and during one-time-chance examinations, the PG students clear all the backlog subjects, such candidates will be given a chance register the project work viva-voce examination, after declaration of the results.

12.The examination fee once paid shall not be refunded to the candidates.

13. The students who are writing one-time chance exam and having low internal marks shall be given only one chance to improve their internal marks. Registration for CBT exam for internal improvement for all eligible candidates is mandatory.

14. The Principals are advised to go through the FAQs related to one – time chance exams, kept in the student service Portal time to time.

15. The cooperation of the Principals is highly solicited for the smooth conduct, processing and early declaration of examination results.

Yours sincerely,

Sd/-

DIRECTOR OF UNIVERSITY EXAMINATIONS

CE, All ACEs,
All UG/PG. Affiliated Colleges (through portal),
AR (EXAMS), SDC Section, Concerned Seat Clerk

Encl: ANNEXURE

**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
KUKATPALLY – HYDERABAD – 500 085.**

EXAMINATION BRANCH

**NOTIFICATION FOR
SPECIAL SUPPLEMENTARY EXAMINATIONS**

B.Tech(Reg.), B.Tech(CCC), B.Tech.(PTDC), B.Tech.(FDH), B.Pharmacy, M.Tech.(Reg.),
M.Tech.(PTPG), M.Tech.(SSS), M.Tech.(CCC), M.Pharmacy(Reg), M.Sc(Reg.), M.Sc.(Part
Time), M.B.A.(Reg.), M.B.A.(Part Time), M.C.A.(Reg.) MoU, and all other Under-Graduate and
Post-Graduate courses

[for the candidates who have completed their class work (double the duration of the course) and who
have availed 2 years extra time to clear backlog subjects]

The Candidates appearing for the above examinations which are to be conducted in
October/November – 2023 are informed to note schedule given below

EXAM REGISTRATION	START DATE	END DATE
Without Late Fee	04-10-2023	13-10-2023
With late Fee Rs. 100/-	14-10-2023	20-10-2023
With late Fee of Rs.1000/-	21-10-2023	30-10-2023
With late Fee of Rs.2000/-	31-10-2023	03-11-2023
With late Fee of Rs.5000/-	04-11-2023	08-11-2023

Important Note: Applications will not be accepted after 11-10-2023.
Detailed Time Table of Theory Exams will be notified in JNTUH Website
(www.jntuh.ac.in)

EXAMINATION FEE

FOR EACH SUBJECT (THEORY/PRACTICAL)	Rs. 400/-
INTERNAL MARKS IMPROVEMENT EXAM (CBT)	Rs. 350/-

1. This Notification is meant for the students who studied in the constituent and affiliated colleges of JNTUH Hyderabad only.
2. This Notification is issued for the candidates who have completed their class work (double the duration of the course) and who have availed 2 years extra time to clear backlog subjects, who could not complete for the award degree.
3. Applicants should enclose the photocopies of latest marks memo containing failed subjects along with syllabus copy without fail, if the backlog subject is not shown in the portal
4. The duly filled in applications should be handed over in the college office with necessary fee.
5. The Principals are requested to submit the filled in physical applications, if the online registration service is not available to the Controller of Exams, Examinations Building, JNTUH, Hyderabad
6. Lab/ Project Viva examinations are to be conducted at the respective colleges during 10-11-2023 to 18-11-2023 and the Award Lists are to be sent to Dr. A Aruna Kumari, Controller of Examinations, JNTUH, Kukatpally, Hyderabad – 500 085 so as to reach this office on or before 23-11-2023.

DATE: 09-09-2023


Sd/-
DIRECTOR OF UNIVERSITY EXAMINATIONS

Copy to:
CE, All ACEs, Coordinator,
All NODAL CENTERS, All UG/PG . Affiliated Colleges (through portal),
DR (Exams), AR (EXAMS), SDC Section, Concerned Seat Clerk

Instructions to the candidates:-

1. For fee particulars refer “Examination Notification”
2. Candidates are instructed to be very careful about the entries to be made. All entries should be in candidate's own handwriting. Candidate will be held responsible for any incorrect entry that he/she makes.
3. The University reserves the right to cancel the registration of the candidate at any stage when it is detected that his/her admission to the examination.
4. Any false or incorrect statement in the application will render the candidate liable to disciplinary action.
5. The application should be submitted through the Principal/Head of the respective college/unit.

										Duplicate Hall Ticket	
Hall Ticket No:										College Code	



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
KUKATPALLY – HYDERABAD – 500 085
Application for Registration of _____ Spl. Supply Exams Sep/Oct-2023
(Course)

<p>(i) Enclose a photocopy of the marks memo containing backlog subjects for which you are registering.</p> <p>(ii) Enclose a photocopy of the syllabus of backlog subjects for which you are registering.</p> <p>(iii) Candidate has to submit separate application for each semester examination,</p> <p>(iv) Tick [✓] appropriate box of the regulation (OOR/OR/NR/RR/R05/R13/R15/R17) under which you are appearing for the subject(s).</p>						<p>Affix a recent Passport size photograph.</p>
Branch		Regulation				
		OOR OR NR RR R05 R07 R09				
Exam:						
(enter the name of the examination as shown in the photocopy of the marks memo, enclosed)						

Centre of Examinations:	JNTUH College of Engineering Hyderabad, Kukatpally, Hyderabad – 500085 (in case of change of center that will be informed in the Halltickets)
Name:	
Father Name:	

(Tick [✓] the appropriate box) Sex: Male ☐ Female ☐

Write the “Subject code” and “Subject Name” by referring to your Marks Memo containing the failed subject(s). Also, enclose a photo - copy of the marks memo.


S.No.	Subject code	Sub name	mid	end	S.No.	Subject code	Sub name	mid	End
1.					5.				
2.					6.				
3.					7.				
4.					8.				

ASST. REGISTRAR (EXAMS.)

PRINCIPAL

CONTROLLER OF EXAMINATIONS

Hall Ticket No:										College Code		
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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
KUKATPALLY – HYDERABAD – 500 085
 Application for Registration of _____ Spl.Supply.Exams Sep /Oct-2023 (Course)

- (i) Enclose a photocopy of the marks memo containing backlog subjects for which you are registering.
 (ii) Enclose a photocopy of the syllabus of backlog subjects for which you are registering.
 (iii) Candidate has to submit separate application for each semester examination,
 (iv) Tick [✓] appropriate box of the regulation (OOR/OR/NR/RR/R05/R07/R13/R15/R17) under which you are appearing for the subject(s).

Affix a recent
Passport size
photograph.

Branch	Regulation				
	OOR/OR	NR	RR	R05	R07/ R09
Exam:					
(enter the name of the examination as shown in the photocopy of the marks memo, enclosed)					

Centre of Examinations:	JNTUH College of Engineering Hyderabad, Kukatpally, Hyderabad – 500085 (in case of change of center that will be informed in the Halltickets)
Name	
Father Name	

(Tick [✓] the appropriate box) Sex: Male ☐ Female ☐

Write the "Subject code" and "Subject Name" by referring to your Marks Memo containing the failed subject(s). Also, enclose a photo - copy of the marks memo.

S.No.	Subject code	Sub name	mid	end	S.No.	Subject code	Sub name	mid	end
1.					5.				
2.					6.				
3.					7.				
4.					8.				

ASST. REGISTRAR (EXAMS.)

PRINCIPAL

CONTROLLER OF EXAMINATIONS

Note : Read instruction carefully:

All candidates should be present in the Examination Hall 15 minutes before the time of commencement of Examinations.

No student will be allowed after the time at which the Examination commences.

Candidates are prohibited from bringing any book, notebook or loose sheets of papers to the Examination Hall. If they do so, they are liable for expulsion from the Examination Hall. Candidates are not allowed to use any book or books nor allowed to keep a book or part thereof, or paper of any kind with them. Candidates are also prohibited from bringing their own mathematical tables into the Examination Hall. These will be supplied to the candidates by the Chief Superintendent upon request when answering papers in Mathematics and Science subjects. Mathematical instruments will however be allowed to be brought in. They are also prohibited from talking to each other, copy or communication with a person outside the Examination Hall. If a candidate is found violating these rules and/or committing any other malpractice and/or behaving indisciplined manner or causing nuisance or disturbance to the other candidates, he/she will be expelled from the Examination Hall. He/She will not be allowed to sit for the remaining papers and he/she will be punished as per the University malpractice rules. Candidates are permitted to bring Electronic Calculators into the Examination Hall.

Candidates have to bring their Hall Tickets along with them every day. They should also bring the Identity card issued by the college for verification.

Web : www.jntuh.ac.in
E Mail: dejntuh@jntuh.ac.in
Phone: Off: +91-40-23156113
Fax: +91-40-23158668



ACCREDITED BY NAAC



JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD

(Established by JNTU Act No. 30 of 2008)

Kukatpally, Hyderabad – 500 085 Telangana (India)

Dr. K. VENKATESWARA RAO

M.Sc., M.Tech., PhD., PDF(USA).

Professor of Nano Technology &

DIRECTOR OF UNIVERSITY EXAMINATIONS

Dated 09-09-2023

To
The Principals
JNTUH Constituent and Affiliated colleges.

Sub: CBT for Internal marks improvement followed by One-time chance exam for students of all courses – Reg

Ref: 1) Univ. Proc. 344/2020 dated 29-05-2020

2) Note orders of Hon'ble VC dated 02-09-2023

I am pleased to inform you that the orders have been issued after the approval of University Executive Council (vide ref. 1 cited above) to conduct a Computer Based Test (CBT) or equivalent exam to improve internal marks for the candidates who have completed their course work but did not pass one or more subjects in the semester examinations due to very low/zero internal marks.

In complying with the above said orders, it is proposed to conduct CBT exams for improvement of internal marks for all eligible candidates. Further it is also proposed to conduct one-time-chance semester-end exams, for the candidates of all courses who completed their course work and completed the stipulated number of attempts to clear their backlog subjects. These CBT exams and one-time-chance exams shall be scheduled along with the Odd-Semester regular examinations (October/November-2023). The Principals are informed to convey this information to all their former students who completed their course work, but could not clear their backlogs.

The notification for conduct of CBT exams (for internal improvement) as well as one-time-chance exams shall be issued shortly along with the list of eligible candidates for writing CBT exams.

The detailed FAQs are given as Annexure to this letter for understanding the scope of the new orders of the University. The cooperation of the Principals is highly solicited

Thanking you

Yours Sincerely

Sd/-

DIRECTOR OF UNIVERSITY EXAMINATIONS

Encl: Copy of Univ. orders

Copy to PA to VC, PA to Rector & PA to Registrar

Frequently Asked Questions (FAQs)

- 1) Who are eligible to write CBT exam for improvement of internal marks?

The students who secure internal marks less than the marks specified are only eligible to write the CBT exam for improvement of internal marks. This specified marks can be computed using the formula: **$0.4 \times \text{Total-Marks} - 0.35 \times \text{External-marks}$** in case of UG courses and **$0.5 \times \text{Total Marks} - 0.4 \times \text{External-marks}$** in case of PG courses.

- 2) After writing CBT exam for internal marks improvement, is it necessary to write (one time chance) semester end exam?

Yes. It is compulsory to register and write (one time chance) semester–end examinations after the CBT exam. The final marks will be calculated based on the CBT and semesters end examination of special supply exams

- 3) Whether the students who write special CBT followed by one-time-chance exam are eligible for grace marks / credit exemption?

Yes, the students who write CBT exam followed by (one-time-chance) semester end exam are eligible for the grace marks as well as undertaking as per the academic regulations prevailing during the period study of their course work.

- 4) Are the previous internal marks will be deleted if the marks secured in the present CBT are less or registered for CBT but not appeared?

No, if the new marks are less than the old internal marks or registered but not attended CBT exam, the old internal marks will be retained, as it is an internal improvement examination.

- 5) One-time chance of CBT are meant for only UG (B. Tech. and B. Pharm.) courses or for both UG and PG courses?

These examinations are primarily meant for all the UG courses which are offered at JNTU/JNTUH. The University has given permission for re-registration of specific courses and/or registration for internal marks improvement from the R09 regulations onwards. Hence the students of PG courses after R09 regulations are not eligible to register for CBT exams. If academic regulations of specific PG course has not given a provision for re-registration of subjects and /or registration for improvement of internal marks, students of such courses are also eligible for the internal improvement exams.

- 6) Are the PG students who passed all the subjects but did not submit project works are eligible to registers for project viva exams?

Yes such PG students are eligible to register for project viva exam.

The list of all PG students who are eligible to apply for projects viva-vice exam have been shared with principals of respective colleges (from the admitted year 2009 onwards). However if any student is eligible but not show in the list, such candidates can also register using the physical application form attached as annexure to main notification.

- 7) I am having backlog subjects, but the software application does not show the details when my hall ticket number is entered, What to do?

If any students are eligible but not shown in the list, such candidates can also register using the physical application form attached as annexure to main notification.

- 8) I am a PG student I completed course work of first two semesters. But I did not complete comprehensive viva-voce exam or seminar in 3rd 4th semester. AM I eligible?

No. The comprehensive viva-voce and seminar are part of internal assessment. Hence it treated as part of course work. Such students are not eligible to appear for one-time chance exam (even double the duration plus two years term completed)

- 9) Is it possible to register for these examinations directly in website?

No. The candidates have to consult the college either physically or over phone / mail, where they studied their course, to complete the registration process along with the fee payment.

- 10) How to do the registrations for the exams if the college where the candidate studied was closed?

Most of the closed colleges have been attached to one or more affiliated colleges under JNTUH at the time of closure of their college. The students have to approach the attached college for the registration of CBT/one-time-chance exam. For any further information, the candidates can reach the University examination branch **at student service section.**

- 11) Is it applicable for the students of the colleges which are now affiliated to JNTUK, JNTUA and JNAFAU?

No, these students are not eligible. As the data of these students has already been transferred to the respective Universities, such students cannot be given eligibility to write the CBT exam and one-time chance exams of JNTUH.