

Hyderabad
23-01-2023

VTE LIMITED
Jagar Nacharam
Hyderabad
India
500076

TO

The Respected HOD,
EEE Department,
GNITS,
Hyderabad.

India

Subject: Regarding attendance for Internship

Respected Sir,

I, N. Ramya Sree (19251A0240)
Student of EEE-A pursuing 4th year got internship
in 'Insoftware private limited' from 09-01-2023 to
17-06-2023. I kindly request you to grant me the
attendance during this period of time.

on to

Thankyou Sir.

Your's Sincerely,

N. Ramya Sree

19251A0240

EEE-A.

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idered

Permitted for Internship
from 9/1/23 to 17/6/23
M
23/1/23





January 05, 2023

Nainolla Ramya Sree
India

Dear Nainolla Ramya Sree,

INSOFTWARE PRIVATE LIMITED. is Pleased to offer you the position of Student Engineer working out of our India office. The terms and conditions of your employment are as follows:

JOB DESCRIPTION

- Reporting to Kishore Kola, INSOFTWARE PRIVATE LIMITED
- Develop new products in the R&D department.
- Compliance with all INSOFTWARE PRIVATE LIMITED Policies and Procedures
- Other related duties as required.

COMPENSATION

Your remuneration will be Rs.15,000 per month. No leaves are granted during the internship period.

TERMS OF EMPLOYMENT

January 09, 2023 to June 17, 2023

CONDITION OF FULL - TIME OFFER

Based on individual performance INSOFTWARE PRIVATE LIMITED may extend a full-time offer after graduation to you upon successful completion of your co-op term.

CONFIDENTIALITY AGREEMENT/ADDENDUM TO RESUME

As a conditional of entering into this employment agreement, you hereby agree to enter into the attached Confidentiality Agreement (Appendix A) and Addendum to Resume (Appendix B).

We look forward to working with you and are confident that you will be Successful in our team and make as significant contribution to INSOFTWARE PRIVATE LIMITED.

If the foregoing terms of employment are acceptable to you, please indicate your acceptance by signing a copy of this letter in the space provided below on or before January 06, 2023 after which date, this offer shall be considered void.

Sincerely,
INSOFTWARE PRIVATE LIMITED

Nettem Anitha, Group Human Resources on behalf of
Naheeda Shaik - Managing Director, INSOFTWARE PRIVATE LIMITED

cc: Payroll
Human Resources