

Permission letter

To

The head of department.

Electrical & Electronics Engineering,

GNITS

Subject: Permission to attend internship at LTIMindtree for

2 months & permit attendance for classes.

Respected Sir,

I am M. Keerthi (19251A0287) pursuing IV-II.

I have got an opportunity as an intern at LTIMindtree.

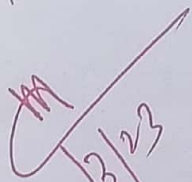
for duration of 2 months from 3rd week of Feb to ~~May 3~~ (21st Feb)

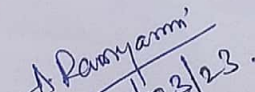
This internship helps to develop technical skills, knowledge to build my career. Therefore, I would like to appreciate and

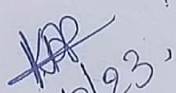
grant me permission to attend and permit the attendance for classes

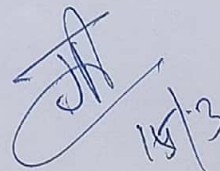
Thanking you.

To
K Prayansh
for NMA
Permit for Internship
from 21 Feb to May 3rd 2023

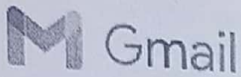

1/3/23


15/03/23.


14/3/23.


18/3

Yours faithfully,
M. Keerthi,
19251A0287.



Majjigapu Keerthi <keerthimajjigapu@gmail.com>

IGNITE | 8th Semester Pre Onboarding Internship Program | Offer Letter

Campus Onboarding <Campus.Onboarding@ltimindtree.com>
To: "keerthimajjigapu@gmail.com" <keerthimajjigapu@gmail.com>

28 February 2023 at 14:21

Dear Majjigapu Keerthi,

We are pleased to offer you an internship opportunity ("Internship") at LTIMindtree Limited ("LTIMindtree"). The terms and conditions of this offer are as follows and your Internship will be subject to and governed by these terms and conditions which shall be binding upon you receiving this email.

- 1. Internship Duration : 9 to 12 weeks ✓ (As per May 3rd)
- 2. Commencement Date : 21 Feb 2023 ✓
- 3. Location : Remote
- 4. Stipend : Milestone based - Refer 12.

Additional Terms:

1. You acknowledge that the purpose of this Internship is to provide you with the opportunity to learn generally about information technology work and to gain practical experience and insights into the workplace and industry, and LTIMindtree does not derive an immediate advantage from the activities performed by you during the Internship Duration. It is essential for you to actively participate in this internship by completing the learnings successfully in the stipulated time period
2. The Stipend stipulated above is payable on completion of the milestones as set out in Clause 12 and on you joining LTIMindtree as a full-time employee. The amount of stipend that you will be entitled to will be determined as per the criteria set out in Clause 12. Please note that the said amount will be a one-time payment and will not form part of your cost to the company as a full-time employee. The said amount will be payable to you subject to applicable statutory and other deductions, and applicable tax withholdings. Any costs and expenses borne by you in connection with the Internship shall be your sole responsibility.
3. You may be permitted to be absent during the Internship Duration after obtaining prior approval from your Mentor and your stipend may be reduced, at LTIMindtree's sole discretion and option, by the period of your absence. Prolonged, frequent, or unapproved absences may lead to immediate termination of your Internship upon notice from LTIMindtree.
4. While with us, you will be required to adhere to policies/practices of LTIMindtree as applicable to you in your capacity as an intern and as amended from time to time solely at the discretion of LTIMindtree ("Policies"). These policies will be shared with you before your internship commences and during the Internship Duration.
5. **Confidentiality:** As an intern, you will be privy to, have access to or receive Confidential Information (as defined below). You shall (i) use such Confidential Information solely in relation to and to fulfill your Internship; (ii) disclose Confidential Information only to such persons and as permitted in writing by LTIMindtree; (iii) treat the Confidential Information with all reasonable care; and (iv) return all Confidential Information (and all copies thereof) to LTIMindtree immediately upon termination or completion of your Internship. Your obligations to maintain secrecy and confidentiality of the Confidential Information shall continue after the termination of your Internship with LTIMindtree.

"Confidential Information" which means any information, data or non-public business, commercial, personal, or technical information of LTIMindtree, its affiliates, parent company, their personnel, or that of their clients including but not limited to research and development projects, services, and business operations, which may be disclosed in writing, orally, electronically, by or on behalf of LTIMindtree. Any documents and information, which reflect, incorporate, and/or are generated using any such Confidential Information, will also be deemed as Confidential Information. All Confidential Information shall be deemed as LTIMindtree's trade secrets.

Form sent to K. Jayaram for N/A 1/3/23