



ALUMNAE COORDINATION COMMITTEE
G.NARAYANAMMA INSTITUTE OF TECHNOLOGY AND SCIENCE
(for women)

Shaikpet, Hyderabad-500104

Date: 24/9/2019

Coordinators

Mrs.P.Madhuri, ECE
Coordinator

Mrs.G.Ujwala, EEE
Co-coordinator,

Faculty Members

Mrs.M.Lalitha, CSE
Mrs.K.Swathi, ECE
Mrs.G.Sujatha, EEE
Mrs.A.Naveena, ETM
Ms.K.Srilakshmi, IT
Mrs.V.Jahnavi, H&M

Minutes of Meeting

The Alumnae coordination committee meeting held on 23/9/2019 in the principal's office and the following points are discussed about the program for conducting Alumnae Meet - 2019:

- As per our tradition, it is decided to conduct Alumnae Day on first Saturday of January every year (i.e.,) 4th Jan, 2020 as per following schedule

10 AM to 12 PM -- Department Activities
12 PM to 2 PM -- Lunch
2 PM to 4 PM -- Main program at seminar hall, Admin block
4 PM to 5 PM -- Refreshments and disperse

- It is decided to keep game stalls from 10 AM to 2 PM to entertain the Alumnae.
- Alumnae gifts will be given at the end of the main program.
- It is decided to send 50 personal invitations to old batches alumnae (i.e., 10 members from each department) and request the Alumnae to spread the information to other Alumnae.
- In this regard, all HOD's are requested to prepare a list of alumnae for personal invitation (through phone calls) and student volunteers to do the same.
- It is decided to get the feedback from all HOD's and Alumnae coordinators and they are requested to forward their suggestions to the following:

i) Alumnae Coordinator: P.Madhuri, Asst. Prof, Dept. of ECE
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i) Alumnae Co-coordinator: G.Ujwala, Asst. Prof, Dept. of EEE
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Mrs. P. Madhuri,
Coordinator, Asst. Prof., ECE

Dr. K. Ramesh Reddy
Principal, GNITS