

opy to: The HODs - for necessary action	Date: 01/12/2023	
CIRCULAR	DEPARTMENT: PRINCIPAL'S OFFICE	
G.NARAYANAMMA INSTITUTE OF TECHNOLOGY & SCIENCE (FOR WOMEN)	MR/CIR/09	

## CIRCULAR

The Time Table Committee meeting is scheduled on 07-12-2023 (Thursday) at 10:00 AM in the Conference Hall for the preparation of time tables for III and IV B.Tech - II semester.

The Heads of the Departments are requested to depute the department time table co-ordinators for the meeting.

PRINCIPAL 12/23

## G. Narayanamma Institute of Technology and Science (For Women) (Autonomous) Shaikpet Hyderabad - 104

Name of the Committee- Timetable Committee Academic Year 2023-2024 Meeting Number -2 Venue Conference Hall Admin Block

## Minutes of The Timetable Committee Meeting

Following members were present in the meeting.

S.No	Name	Designation	Department	Signature
1	V. Divya Raj	Asst. Professor	CSE	Mal
2	R. Mamatha	Asst. Professor	CSE	
3	D. Anusha	Asst. Professor	CSM	ale
4	T. Neha	Asst. Professor	CSM	Parka
5	P. Sri Padma	Asst. Professor	ECE	& Odor
6	K Swathi	Asst. Professor	ECE	18 tr-
7	B. Narmada Reddy	Asst. Professor	EEE	
8	K Priyamavada	Asst. Professor	EEE	1002
9	U Jyothi	Asst. Professor	IT	Al vel
10	M Deepthi	Asst. Professor	IT	
11	V Anitha	Asst. Professor	ETE *	De
12	N. Hiranmai	Asst. Professor	Mech.	(W_
13	M Yashwanth Kumar	Asst. Professor	Mech.	aff
14	T Malathi Latha	Asst. Professor	H&M	milatha
15	Anupama Venugopal	Asst. Professor	H&M	*
16	Keshav Kumar. K	Asst. Professor	H&M	Celan
17	Dr. A. Alalakananadana	Assoc. Professor	BS	1. Mats
18	Dr. K. Syamala Devi	Assoc. Professor	BS	Jamely.
19	M. Shanti	Asst. Professor	BS	Canton

At The Outset Dr.K.Ramesh Reddy Principal Has Welcomed and provided the guidelines for the preparation of the time table.

Mr.M.Venkata Ramana Reddy Associate Professor and central Timetable coordinator organized the meeting.

1. Based On the circular issued by the principal the time table meeting was conducted on 7th Dec 2023 at 09-30 am in the conference hall for the preparation of classwork timetables for III & IV B. Tech -II semester.

2. Based on the course structure for the classwork for III & IV B. Tech -II semester the time tables were prepared.

- 3. As per the instructions given by the heads of the departments 6-day week class work, free slot on Thursday.
- 4. The timings for III & IV B.Tech starts from 9.00AM lunch time extended to 50 minutes as per the students request. During the preparation of the time tables first preference is given to labs and then theory subjects allocation.
- 5. Meeting was ended after checking the theory and laboratory hours in the timetable based on the course structure

S. Valuellara Dr.S. Vasundhara

Central Time Table Co-Coordinator

M. Venkata Ramana Reddy Central TimeTable Coordinator

Dr. K. Ramesh Reddy

Principal